

Lifecycle Report Project Managers Meeting
September 1, 2016
Federal Building, PACE
Meeting Minutes

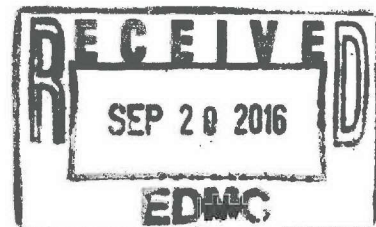
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Distribution:

G.A. Jones	DOE-RL	A7-27
S.M Ortiz	DOE-RL	A7-27
T.W. Fletcher	DOE-ORP	H6-60
B.J. Harp	DOE-ORP	H6-60
M.J. Brown	Ecology	H0-57
J.B. Price	Ecology	H0-57
R.R. Skinnarland	Ecology	H0-57
D.R. Einan	EPA	A3-46
D.A. Faulk	EPA	A3-46
K.R. Moser	MSA	A3-07
R.D. Potter	MSA	A3-07
C.P. Noonan	MSA	A3-01

ADMINISTRATIVE RECORD – Heather Childers: H6-08

Please send comments on Meeting Minutes to Shannon Ortiz (shannon.ortiz@rl.doe.gov) or Ken Moser (kenneth_moser@rl.gov)



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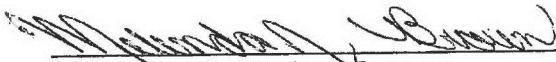
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the September 1, 2016 Lifecycle Report Project Managers Meeting.



Shannon Ortiz, Project Manager
U.S. Department of Energy, Richland Operations Office

9-14-16

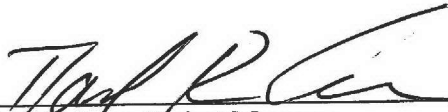
Date



Melinda Brown, Project Manager
Washington State Department of Ecology

09-15-2016

Date



David Einan, Project Manager
U.S. Environmental Protection Agency

15 Sep 16

Date

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1.0 Administrative Items

The list of attendees for the September 1, 2016 Lifecycle Report Project Managers Meeting (PMM) is provided as Attachment A. Action items were reviewed during the PMM and current status is summarized in Attachment B. Any items that were agreed to be entered in the Administrative Record are listed in Attachment C.

Approval of Previous Meeting Minutes:

Meeting minutes from the May 26, 2016 PMM were signed by the M-036-01 Project Managers; Shannon Ortiz from RL, Melinda Brown from Ecology and David Einan from EPA.

Upcoming Meetings:

The next M-036-01 quarterly milestone review meeting is scheduled for September 15, 2016, however, the Project Managers agreed to submit a form in place of a presentation since there is little activity on this milestone. The next Lifecycle Report PMM will be scheduled for March 2, 2017.

Attachments:

- Attachment A – List of Attendees
- Attachment B – Action Tracking List
- Attachment C – Administrative Record Items

2.0 Review of Lifecycle Report Status

Status of the 2016 Lifecycle Report:

Ecology submitted feedback on the 2016 Lifecycle Report on April 15, 2016. The draft dispositions to this feedback were briefly reviewed and no changes were requested.

2017 Lifecycle Report Deleted:

The Executive Managers signed TPA Change Number M-36-16-02 on August 29, 2016 to forgo submittal of the 2017 Hanford Lifecycle Scope, Schedule and Cost Report so that resources can be focused on preparing the follow-on Lifecycle Reports.

2018 Lifecycle Report:

The Project Managers agreed that the next Lifecycle Report needs to present the scope, schedule and cost of the DOE-ORP projects that incorporate the Amended Consent Decree (filed March 11, 2016) and more current System Plan information. These updates will also require updates to the DOE-RL projects. Both DOE-RL and DOE-ORP will need to evaluate what information resulting from these changes will be available in time to prepare the 2018 Lifecycle Report. This evaluation will be reviewed at the next Lifecycle Report PMM scheduled for March 2, 2017. The Lifecycle Report Project Managers can then decide if the updates can be incorporated into the 2018 Lifecycle Report, whether the 2018 Lifecycle Report milestone due date should be modified, or if another approach should be considered.

3.0 Action Items

The Project Managers reviewed the Action Tracking List in Attachment B. No new actions were added.

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ATTACHMENT A – LIST OF ATTENDEES

Lifecycle Report Project Managers Meeting

September 1, 2016

PRINTED NAME	ORGANIZATION
Shannon Ortiz	DOE-RL
Rose Potter	MSA-PFM
ROB PIPPO	MSA-TOPO
Melinda J Brown	EPA NWP
Dave Einar	EPA
KEN MOSER	MSA-PFM

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ATTACHMENT B – ACTION TRACKING LIST

This Action Tracking List is current as of September 1, 2016. No new actions were added at the Project Managers Meeting.

Action No.	Actionee	Action Description	Date Opened	Date Closed	Status Notes

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ATTACHMENT C – ADMINISTRATIVE RECORD ITEMS

The following documents were identified to be entered into the Administrative Record:

- May 26, 2016, Lifecycle Report Project Managers Meeting minutes.